

method statement-all inflatables

1. Upon arrival, the driver will take notice of any safety information or displays and adhere to the rules of the site at all times
2. The driver will ensure that whilst the vehicle is on a designated carriageway or road surface the rules of that specific highway are abided by at all times
3. Should the vehicle be required to travel on any undesignated areas such as school playgrounds or footways, the vehicle will travel at a maximum of 10mph with the hazard lights flashing at all times. In these specific areas and/or highly populated areas the use of a banks person is recommended but not compulsory
4. The area will then be inspected for suitability, at that time the area the inflatables will cover will have any sharp objects or large stones removed and disposed of in a safe and sensible manner
5. The area will be checked for suitable height & for any obstructions ie cables trees and lights
6. The inflatable will then be laid out & unfolded into place, a groundsheet may be used at this point where necessary. The cables will be laid out and connected to electric/petrol blower/generator as agreed prior to our arrival
7. The inflation device will then be checked, connected & switched on ensuring all vents are unobstructed, bent or twisted. The remaining vents/zips on the inflatable will then be secured
8. The unit will now be inflated ensuring that no one is on or near the inflatable.
9. Then the various anchor points pegged into place using a minimum 12mm x 300mm steel anchor stake at various points
NOTE- all anchor points do not require fixing the fixing of anchor points is dependant on elements such as location, usage wind speed etc & will be determined on site. A minimum of 4 anchor points will be used on all inflatables
10. When erecting on hard surface weights or sand bags may be used (INDOOR HIRES ONLY)
11. It is imperative that guest or other persons involved in the event do not approach on the set up area unless specifically requested to do so NOTE- All equipment to be erected as per the manufacturers / health and safety guidelines & under no circumstances can this be compromised in any way regardless of any aesthetics or the discretion of the venue/organisers
12. Where necessary barrier fencing rope or tape to be used to cordon areas off especially on public events
13. When in use of petrol blowers/generators barrier & safety fencing may be deemed necessary to seal off the area to the public. Any refills to be carried out to the manufacturers recommendations turn the throttle into the stop position fill the tank cautiously using a funnel. DO NOT over fill other points that are to be followed are - No smoking naked flames or sparks to be near the area - not to be operated by a untrained person - make sure the fuel cap is securely fastened - any reserve fuel to be stored in a approved container and in a safe and secure well ventilated area - petrol blowers/generators are to be used outdoors only in a well ventilated area
14. Once the inflatable(s) have been checked over by the event manager or delegated health and safety officer the event may begin
15. Upon completion of the event the inflatables must be evacuated & a allocated member of staff will ensure that no participants are left on the item whilst deflation is in process
16. Once deflation has completed all anchor pegs cables blowers & generators will be removed from site & placed back into the collection vehicle
17. The inflatable(s) will then be folded and rolled in a acceptable manor & transported to the vehicle either by sack truck or wheel cart when dealing with larger items the collection vehicle may be required to drive to the individual items for collection. Again the vehicle will travel at a maximum of 10mph with the hazard lights flashing in these specific areas a banks person is recommended but not compulsory & the rules of the site will be observed at all times
18. The area will then be checked for debris & other accessories which will be dealt with accordingly
19. The delivery vehicle will then depart the site in a similar manner to that described above again taking any note of any instructions given or signing in place